



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

|                                               |                                                                                                               |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>1. Name of the Institution</b>             | <b>SUBHARAM GOVERNMENT DEGREE COLLEGE</b>                                                                     |
| Name of the head of the Institution           | <b>Dr. M C Venkatrama</b>                                                                                     |
| Designation                                   | <b>Principal</b>                                                                                              |
| Does the Institution function from own campus | <b>Yes</b>                                                                                                    |
| Phone no/Alternate Phone no.                  | <b>08581253539</b>                                                                                            |
| Mobile no.                                    | <b>9440080402</b>                                                                                             |
| Registered Email                              | <b>punganur.jkc@gmail.com</b>                                                                                 |
| Alternate Email                               | <b>iqac.punganur.jkc@gmail.com</b>                                                                            |
| Address                                       | <b>Subharam Government Degree College,<br/>Ramasamudram Road, Punganur, Chittoor<br/>Dist, Andhra Pradesh</b> |
| City/Town                                     | <b>Punganur</b>                                                                                               |
| State/UT                                      | <b>Andhra Pradesh</b>                                                                                         |
| Pincode                                       | <b>517247</b>                                                                                                 |

| <b>2. Institutional Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                       |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------|---------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------|-------|------|-----------------------------------------------|-----------------|---------------------------------------|-------------|-------------|----|---|------|------|-------------|-------------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                       | Affiliated                                                    |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Type of Institution                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |                                       | Co-education                                                  |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Location                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                       | Semi-urban                                                    |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Financial Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |                                       | state                                                         |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Name of the IQAC co-ordinator/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |                                       | J Krishnamurthy                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Phone no/Alternate Phone no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                       | 08581253539                                                   |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Mobile no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                       | 9440080402                                                    |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Registered Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |                                       | punganur.jkc@gmail.com                                        |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Alternate Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 |                                       | iqac.punganur.jkc@gmail.com                                   |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <b>3. Website Address</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 |                                       |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Web-link of the AQAR: (Previous Academic Year)                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                       | <a href="http://www.gdcpunganur.in">www.gdcpunganur.in</a>    |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                       | Yes                                                           |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                       | <a href="https://gdcpunganur.in/">https://gdcpunganur.in/</a> |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <b>5. Accrediation Details</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                       |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.18</td> <td>2016</td> <td>26-Jun-2016</td> <td>25-Jun-2021</td> </tr> <tr> <td>1</td> <td>C</td> <td>1.88</td> <td>2008</td> <td>16-Sep-2008</td> <td>15-Sep-2012</td> </tr> </tbody> </table> |                 |                                       |                                                               |             |             | Cycle                                                                     | Grade | CGPA | Year of Accrediation                          | Validity        |                                       | Period From | Period To   | 2  | B | 2.18 | 2016 | 26-Jun-2016 | 25-Jun-2021 | 1 | C | 1.88 | 2008 | 16-Sep-2008 | 15-Sep-2012 |
| Cycle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Grade           | CGPA                                  | Year of Accrediation                                          | Validity    |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 |                                       |                                                               | Period From | Period To   |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | B               | 2.18                                  | 2016                                                          | 26-Jun-2016 | 25-Jun-2021 |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | C               | 1.88                                  | 2008                                                          | 16-Sep-2008 | 15-Sep-2012 |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <b>6. Date of Establishment of IQAC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |                                       | 01-Mar-2009                                                   |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <b>7. Internal Quality Assurance System</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                 |                                       |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Committees</td> <td>18-Jun-2018</td> <td>50</td> </tr> </tbody> </table>                                                                                                             |                 |                                       |                                                               |             |             | Quality initiatives by IQAC during the year for promoting quality culture |       |      | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | Committees  | 18-Jun-2018 | 50 |   |      |      |             |             |   |   |      |      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture                                                                                                                                                                                                                                                                                                                                                                                                                         |                 |                                       |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Item /Title of the quality initiative by IQAC                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Date & Duration | Number of participants/ beneficiaries |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |
| Committees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 18-Jun-2018     | 50                                    |                                                               |             |             |                                                                           |       |      |                                               |                 |                                       |             |             |    |   |      |      |             |             |   |   |      |      |             |             |

|                              |                           |            |
|------------------------------|---------------------------|------------|
|                              | <b>1</b>                  |            |
| <b>MANA TV</b>               | <b>01-Oct-2018<br/>25</b> | <b>280</b> |
| <b>Vanam manam.</b>          | <b>05-Sep-2018<br/>1</b>  | <b>142</b> |
| <b>Job Drive</b>             | <b>25-Oct-2018<br/>1</b>  | <b>82</b>  |
| <b>Domala Pai Dandayatra</b> | <b>28-Aug-2018<br/>1</b>  | <b>74</b>  |
| <b>Consumer week</b>         | <b>30-Dec-2018<br/>7</b>  | <b>134</b> |
| <a href="#">View File</a>    |                           |            |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme             | Funding Agency     | Year of award with duration | Amount        |
|--------------------------------|--------------------|--------------------|-----------------------------|---------------|
| <b>Institution</b>             | <b>Maintenance</b> | <b>State Govt.</b> | <b>2018<br/>365</b>         | <b>255000</b> |
| <a href="#">View File</a>      |                    |                    |                             |               |

|                                                                                                                                                                                                                                                                                                                                                                    |                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>                                                                                                                                                                                                                                                                                               | <b>Yes</b>                |
| Upload latest notification of formation of IQAC                                                                                                                                                                                                                                                                                                                    | <a href="#">View File</a> |
| <b>10. Number of IQAC meetings held during the year :</b>                                                                                                                                                                                                                                                                                                          | <b>3</b>                  |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website                                                                                                                                                                                                                                                       | <b>Yes</b>                |
| Upload the minutes of meeting and action taken report                                                                                                                                                                                                                                                                                                              | <a href="#">View File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>                                                                                                                                                                                                                                                 | <b>No</b>                 |
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>                                                                                                                                                                                                                                                                    |                           |
| <b>1. Increase of admissions 2. Training on CFMs 3. Motivated the staff to introduce add-on courses 4. All the regular staff are motivated to apply for UGC MRPs 5. Organizing awareness programmes and blood donation camps 6. Conducted literary and cultural events 7. Bagged several prizes at district and zonal level literary and cultural competitions</b> |                           |

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                                                        | Achivements/Outcomes                                                                                                                                                                                                           |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Increase pass percentage                                              | Sixty seven percent of results achieved in April                                                                                                                                                                               |
| Conducting remedial coaching for the slow learners                    | Students are categorised into groups and slow learners are given remedial coaching which increase in th results                                                                                                                |
| To encourage the students to participate in various sports activities | students represented in SV University in Tug-of-War and volley ball                                                                                                                                                            |
| To conduct awareness and cultural programmes                          | conducted awareness on franchise, aids, illiteracy, health and hygiene, tree plantations, Village survey etc., the students are encouraged to participate in cultural and sports activities conducted by various organisations |
| To promote research attitude among faculty and students               | K Nandeeswaraiah lect. in Commerce is pursuing Ph.D (Part-Time)                                                                                                                                                                |
| <a href="#">View File</a>                                             |                                                                                                                                                                                                                                |

**14. Whether AQAR was placed before statutory body ?**

**Yes**

| Name of Statutory Body | Meeting Date       |
|------------------------|--------------------|
| <b>Staff Council</b>   | <b>04-Jul-2022</b> |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

**No**

**16. Whether institutional data submitted to AISHE:**

**Yes**

Year of Submission

**2018**

Date of Submission

**19-Feb-2018**

**17. Does the Institution have Management Information System ?**

**No**

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Every year, the Principal, IQAC and HODs prepare an academic calendar reflecting the schedule of curriculum delivery. The curriculum is delivered through online and offline demonstration, projects, assignments, seminars, guest lectures, workshops, field visits, etc. Importance is given to the use of ICT tools like PPTs, animations, videos, e-books, etc. Effectiveness of the curriculum delivery is also judged through internal evaluation in Unit tests, assignments and preliminary examinations prior to the University examinations. The curriculum is planned as per the teaching plans prepared by teachers, and its delivery is recorded in the Daily Notes and Diary of every faculty, which is reviewed by the HOD and Principal periodically. Attendance record also helps in internal assessment. Bridge courses are conducted by departments at the beginning of first semester to orient the students to bridge the gap between pre- University and university pattern and for identifying slow and advanced learners. The Principal, mentors and faculty members meet the parents/guardians of students to discuss matters related to overall progress of the students wherever necessary. The Principal obtains feedback from students, parents and alumni which is analyzed and necessary action taken wherever possible. At the end of the academic year Academic Audit is carried out by experts deputed by the CCE, A.P The academic calendar is prepared taking into consideration the declared calendar of the affiliating university. This helps the institution to adhere to the schedule of the calendar effectively. The schedule of two midterm exams within the semester and practical examination at its end is clearly mentioned in the Calendar for conduct of Continuous Internal Evaluation. Provision is also made during the planning the academic calendar for conduct of co-curricular activities such as inauguration of subject associations, guest lectures and field visits and for extra-curricular activities such as extension activities, sports, and commemorative days. Teaching plan and its execution through daily notes help the Principal and Heads of Departments to keep check and ensure that the schedule of curriculum delivery is being followed as per the calendar.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate    | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development    |
|----------------|-----------------|-----------------------|----------|------------------------------------------|----------------------|
| Tally          | Nil             | 27/12/2019            | 30       | Employability                            | Accounting Skills    |
| Spoken English | NA              | 02/01/2019            | 30       | Employability                            | Communication Skills |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NIL                      | Nil                   |
| No file uploaded. |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
|                                  |                          |                                                       |

|             |                                                          |                   |
|-------------|----------------------------------------------------------|-------------------|
| <b>BA</b>   | <b>History, Economics,<br/>Political Science</b>         | <b>04/06/2018</b> |
| <b>BCom</b> | <b>General</b>                                           | <b>04/06/2018</b> |
| <b>BCom</b> | <b>Computer applications</b>                             | <b>04/06/2018</b> |
| <b>BSc</b>  | <b>Mathematics,<br/>Statistics, Computer<br/>Science</b> | <b>04/06/2018</b> |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | <b>60</b>   | <b>0</b>       |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                             | Date of Introduction | Number of Students Enrolled |
|-------------------------------------------------|----------------------|-----------------------------|
| <b>Human Values and Professional Ethics</b>     | <b>04/06/2018</b>    | <b>71</b>                   |
| <b>Environmental Studies</b>                    | <b>04/06/2018</b>    | <b>71</b>                   |
| <b>Information and communication Technology</b> | <b>04/06/2018</b>    | <b>71</b>                   |
| <b>Entrepreneurship</b>                         | <b>04/06/2018</b>    | <b>123</b>                  |
| <b>Analytical Skills</b>                        | <b>04/06/2018</b>    | <b>123</b>                  |
| <b>Leadership Education</b>                     | <b>04/06/2018</b>    | <b>123</b>                  |
| <b>Communication and Soft Skills</b>            | <b>04/06/2018</b>    | <b>194</b>                  |
| <b>No file uploaded.</b>                        |                      |                             |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title  | Programme Specialization                                 | No. of students enrolled for Field Projects / Internships |
|--------------------------|----------------------------------------------------------|-----------------------------------------------------------|
| <b>BCom</b>              | <b>General</b>                                           | <b>22</b>                                                 |
| <b>BCom</b>              | <b>Computer Applications</b>                             | <b>45</b>                                                 |
| <b>BSc</b>               | <b>Mathematics,<br/>Statistics, Computer<br/>Science</b> | <b>16</b>                                                 |
| <b>No file uploaded.</b> |                                                          |                                                           |

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

Feedback from the students, teachers, and parents has been taken manually. All the feedback forms are analysed and drawbacks are recognized. The following steps are taken to overcome the drawbacks. The students are largely from marginalized sections who cannot pursue higher education, and therefore it is decided to provide guidance and moral support. Owing to their unfavorable social and academic backgrounds these students have not been able to take part in most competitions, seminars, workshops and such other congregations held in other colleges. Hence it is decided to encourage in this regard. To start new P.G. courses in Arts, Commerce and Science for the students residing in rural areas to improve their higher educational opportunities. Another major challenge for the institute is to retain the strength of women students in the college as quite a few of them get married before completion of their graduation. Hence it is decided to sensitize in this regard. The course-wise feedback on curriculum from all the stakeholders' viz., students, teachers, parents are taken through offline mode. The collected feedbacks are analysed by the respective teachers and a report was prepared. Accordingly the respective in charges of the department are directed to bring the report to the notice of their respective Board of Studies (BOS) for further action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                        | HEP                      | 40                        | 35                             | 29                |
| BCom                      | General                  | 40                        | 20                             | 13                |
| BCom                      | CA                       | 70                        | 84                             | 67                |
| BSc                       | MSCs                     | 40                        | 15                             | 7                 |
| <a href="#">View File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 310                                                 | 0                                                   | 17                                                                                | 0                                                                                 | 0                                                  |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll                                   | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--------------------------------------------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 17                                                           | 17                                              | 5                                 | 8                                | 0                          | 3                               |
| <a href="#">View File of ICT Tools and resources</a>         |                                                 |                                   |                                  |                            |                                 |
| <a href="#">View File of E-resources and techniques used</a> |                                                 |                                   |                                  |                            |                                 |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is being practiced in this institution for many years. Once the admission process is completed, a bridge course is conducted to all the new students to create awareness of the semester pattern. Basics are taught in their respective subjects to the students. The students are categorised into slow learners, moderate learners and advanced learners basing on their learning capabilities, Proctor System: Each class is allotted to a faculty member and he/she will act as proctor/class teacher of that class. Ward counseling system: All the students are divided into equal groups according to the number of teachers available and a teacher is appointed as mentor to each group of students. Mentors maintain ward counselling system of their respective allotted students, so that they are aware of their previous academic performance, achievements and capabilities. These mentors maintain complete details of the mentees which include academics, personal and health. This mentor-mentee system ensures constant interaction and friendly atmosphere between faculty and students. The mentors give support to the students in all aspects. They motivate them and try to solve their problems at their level. The mentors act as guides to the mentees and help them to achieve their goals academically and psychologically. The system is adapted for the value additions to the students like: • Bridging the gap between the teachers and students. • Creating a better environment in the college, where students liberally approach the teachers for both educational and personal guidance. • Enhancement of knowledge base for both teachers and students by effective two-way communication. • Facilitating awareness and support to students for Govt. Higher Education examinations. • Motivating for higher studies and entrepreneurship. • Facilitating advice and support for improvement in academic performance. Ongoing process: • Conducting Regular meetings between mentor and mentee. • Maintaining Student Profiles for each student. • Student Profiles contain both personal and academic data. • Allowing the Students to approach the mentor for both academic personal problems. • Providing Personalized professional /career advice regularly to the mentee.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|------------------------------------------------|-----------------------------|-----------------------|
| <b>310</b>                                     | <b>17</b>                   | <b>1:18</b>           |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| <b>17</b>                   | <b>16</b>               | <b>1</b>         | <b>0</b>                                 | <b>5</b>                 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award            | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|--------------------------|---------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|
| <b>2018</b>              | <b>NIL</b>                                                                                        | <b>Nill</b> | <b>NIL</b>                                                                   |
| <b>2019</b>              | <b>Nil</b>                                                                                        | <b>Nill</b> | <b>Nil</b>                                                                   |
| <b>No file uploaded.</b> |                                                                                                   |             |                                                                              |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year  | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|-----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| <b>BA</b>      | <b>40</b>      | <b>Semester</b> | <b>30/03/2019</b>                                        | <b>Nill</b>                                                           |
| <b>BCom</b>    | <b>25</b>      | <b>Semester</b> | <b>30/03/2019</b>                                        | <b>Nill</b>                                                           |
| <b>BCom</b>    | <b>26</b>      | <b>Semester</b> | <b>30/03/2019</b>                                        | <b>Nill</b>                                                           |

|                   |     |          |            |     |
|-------------------|-----|----------|------------|-----|
| BSc               | Nil | Semester | 30/03/2019 | Nil |
| No file uploaded. |     |          |            |     |

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a part of sound educational strategy, Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year is in practice. The internal assessment is conducted for 25 marks and made transparent in the college. The time-table is circulated to all the classes well in advance. The faculties conduct the internal examinations strictly and value the answer scripts and distribute the valued scripts to the students for clarification. The students note their mistakes and their doubts will be clarified. Once the internal examination is completed, the marks will be posted in the departmental marks register. After completion of the two internal examinations, best out of the two internal examinations is considered as per the instructions of the university. Then the final marks will be uploaded in the university website. Moreover, students are given assignments by the faculty members. After completion of assignments students submit the assignments. The assignments are valued by the faculty and will give necessary suggestions. The students also participate in Group- discussion, Quizzes and seminars. The student's participation and performance in group discussions, debates, quizzes, role plays, seminars and attendance will also be evaluated and considered for awarding marks in internal assessment.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution strictly adheres to the academic calendar compiled by the affiliated S.V.University, Tirupati. The calendar has the internal evaluation schedule and the tentative schedule of external evaluation. The Academic Calendar helps as a source of information and plan for students, teachers, staff, and other stakeholders of the institute. It encompasses all the processes of the institute such as, administrative, academic, co-curricular and extracurricular activities. Academic Calendar lays down the institute's vision and mission by enriching about the PO's and Co's and academic delivery, curricular and co-curricular activities throughout the year. All the departments follow academic calendar which in turn monitored by the Principal, Vice-Principal and by various committees and cells of the college. The conduct of continuous internal evaluation is based on the schedule circulated by the affiliating university. The academic coordinator in consultation with incharges of the departments concerned and formulate the time table which in turn gets approval from the Head of the institution. Later, all the incharges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the university well before the commencement of the semester end examinations. The institute conducts the examinations as per the rules and regulations of the S.V.University, Tirupati to which the college is affiliated. The grievances related to examinations like spelling mistakes in the name, noting of absent in mark list even though the candidate is present, change of wrongly mentioned question paper code etc., related is accepted by the college. The principal puts a remark and forward the application immediately to the university. University decision is final in this regard. Immediate action is taken on exam related grievances such as improper seating arrangement, insufficient light etc. The affiliating University is offering an online grievance Cell for. A Whats App group is being maintained by the examination branch of S.V. University, Tirupati for solving exam related grievances.

#### 2.6 – Student Performance and Learning Outcomes

##### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdcpunganur.in/b-a/>

## 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| 040            | BA             | HEP                      | 13                                                        | 12                                                  | 92.3            |
| 025            | BCom           | General                  | 11                                                        | 7                                                   | 64              |
| 026            | BCom           | CA                       | 50                                                        | 33                                                  | 66              |
| Nill           | BSc            | MSCs                     | 10                                                        | 5                                                   | 50              |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdcpunganur.in/2018-19-2/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nill                  | 0        | NIL                        | 0                      | 0                               |
| No file uploaded.     |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NIL                       | NIL               |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL                     | NIL             | NIL             | Nill          | NIL      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL               | NIL  | NIL          | NIL                  | NIL                | Nill                 |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
|-------|----------|---------------|

|   |   |   |
|---|---|---|
| 0 | 0 | 0 |
|---|---|---|

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0                      | 0                       |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                      | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National                  | Telugu     | 3                     | Nil                            |
| <a href="#">View File</a> |            |                       |                                |

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department        | Number of Publication |
|-------------------|-----------------------|
| NIL               | 0                     |
| No file uploaded. |                       |

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| nil                | nil            | nil              | Nil                 | 0              | nil                                                       | 0                                           |
| No file uploaded.  |                |                  |                     |                |                                                           |                                             |

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| nil                | NA             | NIL              | Nil                 | 0       | 0                                           | NIL                                                       |
| No file uploaded.  |                |                  |                     |         |                                             |                                                           |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 18       | 6     | 0     |
| Presented papers            | 0             | 14       | 4     | 0     |
| No file uploaded.           |               |          |       |       |

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| Tree Plantations        | NSS                                          | 4                                                  | 74                                                 |

|                             |                                              |           |            |
|-----------------------------|----------------------------------------------|-----------|------------|
| <b>Domalapai Dandayatra</b> | <b>NSS, Physical Education</b>               | <b>17</b> | <b>185</b> |
| <b>Kishori Vikasam</b>      | <b>WEC, District Women welfare board</b>     | <b>17</b> | <b>112</b> |
| <b>Job Drive</b>            | <b>JKC, Sri Marg Human Resources Pvt Ltd</b> | <b>17</b> | <b>85</b>  |
| <b>Vanam manam</b>          | <b>NSS, Forest Department</b>                | <b>17</b> | <b>225</b> |
| <b>Janma Bhumi</b>          | <b>All Depts.</b>                            | <b>17</b> | <b>104</b> |
| <b>No file uploaded.</b>    |                                              |           |            |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity     | Award/Recognition | Awarding Bodies | Number of students Benefited |
|--------------------------|-------------------|-----------------|------------------------------|
| <b>NIL</b>               | <b>NIL</b>        | <b>NIL</b>      | <b>0</b>                     |
| <b>No file uploaded.</b> |                   |                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme            | Organising unit/Agency/collaborating agency | Name of the activity     | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------|---------------------------------------------|--------------------------|----------------------------------------------------|----------------------------------------------------|
| <b>ODF</b>                    | <b>NSS</b>                                  | <b>Rally</b>             | <b>10</b>                                          | <b>115</b>                                         |
| <b>Awareness on Swine flu</b> | <b>All Departments</b>                      | <b>Meeting</b>           | <b>17</b>                                          | <b>176</b>                                         |
| <b>Janma Bhumi</b>            | <b>All departments</b>                      | <b>Meetings, Rallies</b> | <b>17</b>                                          | <b>220</b>                                         |
| <b>World Population Day</b>   | <b>Dept. of Economics, NSS</b>              | <b>Meeting, Rally</b>    | <b>17</b>                                          | <b>162</b>                                         |
| <b>Invasion on Mosquitoes</b> | <b>IQAC, NSS</b>                            | <b>Meeting, Rally</b>    | <b>17</b>                                          | <b>152</b>                                         |
| <a href="#">View File</a>     |                                             |                          |                                                    |                                                    |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity       | Participant | Source of financial support | Duration |
|--------------------------|-------------|-----------------------------|----------|
| <b>nil</b>               | <b>nil</b>  | <b>na</b>                   | <b>0</b> |
| <b>No file uploaded.</b> |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
|                   |                      |                                                                                 |               |             |             |

|                          |            |            |            |            |          |
|--------------------------|------------|------------|------------|------------|----------|
| <b>nil</b>               | <b>nil</b> | <b>nil</b> | <b>Nil</b> | <b>Nil</b> | <b>0</b> |
| <b>No file uploaded.</b> |            |            |            |            |          |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation             | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------------------|--------------------|--------------------|-----------------------------------------------------|
| <b>nil</b>               | <b>Nil</b>         | <b>nil</b>         | <b>0</b>                                            |
| <b>No file uploaded.</b> |                    |                    |                                                     |

## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| <b>0</b>                                         | <b>0</b>                                       |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                            | Existing or Newly Added |
|---------------------------------------|-------------------------|
| <b>Campus Area</b>                    | <b>Existing</b>         |
| <b>Class rooms</b>                    | <b>Existing</b>         |
| <b>Laboratories</b>                   | <b>Existing</b>         |
| <b>Seminar Halls</b>                  | <b>Existing</b>         |
| <b>Classrooms with LCD facilities</b> | <b>Existing</b>         |
| <b>No file uploaded.</b>              |                         |

### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version    | Year of automation |
|---------------------------|------------------------------------------|------------|--------------------|
| <b>NIL</b>                | <b>Nil</b>                               | <b>NIL</b> | <b>2022</b>        |

4.2.2 – Library Services

| Library Service Type      | Existing     |                | Newly Added |              | Total        |                |
|---------------------------|--------------|----------------|-------------|--------------|--------------|----------------|
| <b>Text Books</b>         | <b>11579</b> | <b>4006450</b> | <b>493</b>  | <b>84000</b> | <b>12072</b> | <b>4090450</b> |
| <a href="#">View File</a> |              |                |             |              |              |                |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher      | Name of the Module | Platform on which module is developed | Date of launching e-content |
|--------------------------|--------------------|---------------------------------------|-----------------------------|
| <b>NIL</b>               | <b>NA</b>          | <b>NA</b>                             | <b>Nil</b>                  |
| <b>No file uploaded.</b> |                    |                                       |                             |

### **4.3 – IT Infrastructure**

#### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 60              | 2            | 0        | 1                | 0                | 2      | 5           | 90                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 60              | 2            | 0        | 1                | 0                | 2      | 5           | 90                              | 0      |

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 90 MBPS/ GBPS |
|---------------|

#### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| NIL                                        | Nil                                                                    |

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 0.84                                   | 0.84                                                       | 1.71                                   | 1.71                                                       |

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution adheres the state government established systems and procedures for maintaining and utilizing the physical, academic and support facilities. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock register. The Librarian along with sub staff maintains the library with existing procedures and rules. Stock registers, Accession registers, and issue registers are being maintained and updated from time to time. The maintenance of gym and sports is taken by the Physical director of the college. Every 4th Saturday of the month is observed as clean and green. All the students participate in cleaning the classrooms and campus under the guidance of respective lecturers. Respective lecturers were kept in charge of their departments and were given the responsibilities to maintain and upkeep the infrastructure. At the beginning of the every academic year an awareness programme is being organized to the fresher's on the utilization of physical and academic facilities, support services and working hours of library, gymnasium and sports. 3 office subordinates were appointed on out sourcing basis to maintain the physical facilities of the college. Responsibilities for the maintenance of labs, library, virtual and MANA TV classrooms were allotted to respective lecturers of the departments. Labs were maintained with the support of UGC and state government funds given from time to time. Students and staff must carry their ID cards and utilize the laboratory and library facilities with proper log book

entries. Every department maintains a stock register for the available equipment and furniture. Physical verification of the stock will be done at the end of every year. The menial staffs takes care of regular sweeping, mopping of floors and washrooms, dusting of furniture, almirahs, shelves etc. Audiovisual aids and ICT facilities are strictly meant for academic and research work of students and staff. These are monitored and maintained by the department of computer applications. Any repairs in computer software and hardware, ICT facilities, CCTV cameras, PA systems will be repaired by hiring technicians as and when required. The Department of Physical Education takes care of gymnasium and playground. Gymnasium is available in prescribed timings for students and staff by making necessary log book entries. Responsibilities were assigned to respective committees and students for optimum utilization and protection of physical, ICT and sports infrastructure. Separate timings are prescribed for the better utilization of library from 9.00 a.m. to 5.00 p.m. and from 9.00 a.m. to 1.00 p.m. during examinations.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | NIL                      | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | RTF, MTF                 | 171                | 494314           |
| b) International                     | NIL                      | 0                  | 0                |
| <a href="#">View File</a>            |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved     |
|-------------------------------------------|-----------------------|-----------------------------|-----------------------|
| Bridge Course                             | 23/07/2018            | 96                          | All Departments       |
| Yoga                                      | 21/06/2018            | 174                         | NSS, NCC, YRC, IQAC   |
| Communication Skills                      | Nil                   | 30                          | Department of English |
| Soft Skills                               | 15/09/2018            | 74                          | JKC                   |
| Career Counselling                        | 20/03/2019            | 82                          | Career Guidance Cell  |
| Tally                                     | Nil                   | 30                          | Dept. of Commerec     |
| No file uploaded.                         |                       |                             |                       |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|----------------------------------------------------------|---------------------------------------------------|------------------------------------------------------|---------------------------|
|      |                    |                                                          |                                                   |                                                      |                           |

|                          |                             |           |            |           |           |
|--------------------------|-----------------------------|-----------|------------|-----------|-----------|
|                          |                             |           | activities |           |           |
| <b>2019</b>              | <b>PG Entrance Guidance</b> | <b>98</b> | <b>112</b> | <b>21</b> | <b>21</b> |
| <b>2019</b>              | <b>JKC</b>                  | <b>74</b> | <b>74</b>  | <b>0</b>  | <b>20</b> |
| <b>No file uploaded.</b> |                             |           |            |           |           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| <b>2</b>                  | <b>2</b>                       | <b>5</b>                                    |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                                         |                                 |                           | Off campus                    |                                 |                           |
|---------------------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited                     | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| <b>Rising Stars Mobile India Pvt Ltd, Sricity</b> | <b>80</b>                       | <b>20</b>                 | <b>NIL</b>                    | <b>0</b>                        | <b>0</b>                  |
| <a href="#">View File</a>                         |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined     | Name of programme admitted to |
|---------------------------|----------------------------------------------------|--------------------------|---------------------------|--------------------------------|-------------------------------|
| <b>2019</b>               | <b>3</b>                                           | <b>BA,</b>               | <b>Economics</b>          | <b>SV university</b>           | <b>MA</b>                     |
| <b>2019</b>               | <b>9</b>                                           | <b>B Com</b>             | <b>Commerce</b>           | <b>BT College, Madanapalli</b> | <b>M Com, MBA</b>             |
| <a href="#">View File</a> |                                                    |                          |                           |                                |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                    | Number of students selected/ qualifying |
|--------------------------|-----------------------------------------|
| <b>Any Other</b>         | <b>0</b>                                |
| <b>No file uploaded.</b> |                                         |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity          | Level                                            | Number of Participants |
|-------------------|--------------------------------------------------|------------------------|
| <b>Hockey</b>     | <b>South Zone and All India Inter University</b> | <b>1</b>               |
| <b>Tug-of-War</b> | <b>South Zone Inter University Meet</b>          | <b>2</b>               |
| <b>Soft Ball</b>  | <b>All India Inter</b>                           | <b>1</b>               |

|                                                       |                                     |           |
|-------------------------------------------------------|-------------------------------------|-----------|
|                                                       | <b>University Meet</b>              |           |
| <b>Atheletics, Volley ball, Kabaddi, chess</b>        | <b>Inter Collegiate</b>             | <b>36</b> |
| <b>Cricket</b>                                        | <b>Junior National Cricket Meet</b> | <b>1</b>  |
| <b>Atheletic Meet</b>                                 | <b>SV university level</b>          | <b>7</b>  |
| <b>Cultural programmes, Freshers day, College day</b> | <b>College Level</b>                | <b>70</b> |
| <b>No file uploaded.</b>                              |                                     |           |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                     | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|--------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>2019</b>              | <b>NIL</b>              | <b>Nill</b>            | <b>Nill</b>                 | <b>Nill</b>                   | <b>nil</b>        | <b>nil</b>          |
| <b>No file uploaded.</b> |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the objective of inculcating the qualities of leadership, organization, and responsibility among the students, an active Student Council with Vice-principal as president is constituted every year. It gives the students an opportunity to be a part of the academic and administrative committees. The student council comprises class representatives from each class who are nominated based on their academic merit and righteousness among which a president, a secretary and a ladies' representative are nominated. The Principal and vice-principal will monitor their activities. The class representatives convey students' grievances to the respective class teachers for an amicable resolution. A meeting with students' council is convened twice a semester and whenever necessary to give an opportunity to voice their academic and administrative issues. The class representative plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evaluation process. They also help teaching staff of the college in organizing classroom seminars, quiz, debates, group discussions, role plays at department level and seminars, conferences, workshops at college level. Student Council plays a major role in organizing college day every year. Student Union works in best interests of the students as well as organisation and plays a key role in smooth functioning of the system. Interested students enroll as members of NCC, NSS, Red Ribbon Club, Youth Red Cross Society and Eco-Club of the college and as the committee members, students take initiatives in organising various events in the college and also take part in community services like Swachh Bharat, campaigning ODF, etc. Successful conduct of any programme in the college involves active participation of student council.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

**Yes**

Subharam Government Degree College, Punganur has an active registered Alumni Association registered in the year 2006 with Registered No: 453/2006. The Alumni Association has a governing body of 12 members which includes President, Vice-President, Secretary, Joint Secretary, Treasurer and Executive Committee

members with framed bye-laws. The Association aims to encourage its members to participate actively in the activities and progress of the institution. It promotes friendly relations among all the members provide career counseling to the students of the college, financial support to the needy and deserved students, encourages in the conduction of extension activities, student support programmes like admissions, scholarship issues etc., and for all round development of the college. Any student who has studied in this institution in the past is eligible to become a member of the association by paying the prescribed subscription. Other members include the principal, teaching staff and past teaching staff as associate and honorary members. The association has contributed to the institution through feedback, guidance and counseling to students and through donations. So far the association has contributed in the construction of cycle stand, entrance gate and in the establishment of college canteen. Feedback is obtained from the outgoing students regularly every year.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As a part of Democratic and participative style of management, faculty and students are involved in most of the committees constituted for the smooth functioning of the College. In committees like IQAC, Students Council, JKC committee and Women Empowerment Cell, Anti-Ragging Committee, Scholarship committee, curricular, co-curricular and extracurricular activities etc., faculty and students were made conveners and members respectively to make administration more transparent. The Principal, the head of the institution delegates and decentralizes the work among the teaching and non-teaching staff of the institution. The principal delegates the authorities related to the academic and administrative issues to the vice-principal and in-charges of the departments. Decentralization the responsibilities to the staff concerned as per the duties and to the coordinators of various committees. The staff council which comprises of the entire faculty is instrumental in decision making process. Various committees have been constituted and in practice with some of the faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committee meetings are held at regular intervals of time, making resolutions and taking necessary actions for the proper implementation of plans. The following are the some of the committees constituted for this academic year are 1. College Planning and Development Council (CPDC) 2. Internal Quality Assurance Cell (IQAC) 3. Students Union Committee 4. Examination Committee 5. Women Empowerment Cell 6. Grievance Redressal Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                                                     | Details                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Curriculum Development</b>                                     | Though the curriculum is designed by the affiliated university the teaching faculty designs the additional inputs, extra and co curricular activities along with the curriculum.                                                                                                       |
| <b>Teaching and Learning</b>                                      | TLP is made through student centered activities. ICT methods, question and answer sessions, class seminars, peer teaching, group discussions, debates are being followed in TLP.                                                                                                       |
| <b>Examination and Evaluation</b>                                 | . Evaluation of the performance of students is a continuous process. Assignments Unit tests, mid -term and pre-final exams are being conducted , evaluated and recorded in the subject wise and department wise marks registers.                                                       |
| <b>Research and Development</b>                                   | A Research committee is constituted and a faculty from Commerce Department is pursuing Ph D(Part-time). A good number of research articles have been published by the faculty in various national and international journals.                                                          |
| <b>Library, ICT and Physical Infrastructure / Instrumentation</b> | Rs. 84000/- worth 493 books were added to the library and are using to the optimum level.                                                                                                                                                                                              |
| <b>Human Resource Management</b>                                  | The institution is making use of manpower to the maximum level. Stop-gap arrangement is made whenever a vacancy arises either by transfer or retirement. All the efforts are made to improve the quality of the human resources and management development practices at college level. |
| <b>Industry Interaction / Collaboration</b>                       | NIL                                                                                                                                                                                                                                                                                    |
| <b>Admission of Students</b>                                      | Committees were constituted and route map was designed covering all the feeding junior colleges and villages and met the students and their parents. The reservation rules are scrupulously followed in allotting the seats.                                                           |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area               | Details                                                                         |
|---------------------------------|---------------------------------------------------------------------------------|
| <b>Planning and Development</b> | Website, Biometric attendance system for both faculty and students through IAMS |
| <b>Administration</b>           | E-office, file management, grievances, communication, employee master details   |

|                                      |                                                                                                                                                                  |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Finance and Accounts</b>          | <b>salaries and budget is being disbursed by CFMS of AP</b>                                                                                                      |
| <b>Student Admission and Support</b> | <b>Admissions are conducted online through OAMDS by APSCHE</b>                                                                                                   |
| <b>Examination</b>                   | <b>Applying and fee payment for externals, hall tickets, exam related grievances, internal marks uploading through Jnanabhumi portal of AP and SV university</b> |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                     | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|--------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| <b>Nil</b>               | <b>NIL</b>      | <b>NIL</b>                                                                 | <b>NIL</b>                                                         | <b>0</b>          |
| <b>No file uploaded.</b> |                 |                                                                            |                                                                    |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                     | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|--------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|------------|-----------------------------------------|---------------------------------------------|
| <b>Nil</b>               | <b>NIL</b>                                                                   | <b>NIL</b>                                                                      | <b>Nil</b> | <b>Nil</b> | <b>Nil</b>                              | <b>Nil</b>                                  |
| <b>No file uploaded.</b> |                                                                              |                                                                                 |            |            |                                         |                                             |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|-----------|---------|----------|
| <b>No Data Entered/Not Applicable !!!</b>       |                                 |           |         |          |
| <b>No file uploaded.</b>                        |                                 |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| <b>0</b>  | <b>0</b>  | <b>0</b>     | <b>0</b>  |

6.3.5 – Welfare schemes for

| Teaching                                                                                          | Non-teaching                                                                                            | Students                                                                       |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <b>General Provident Fund (GPF), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life</b> | <b>Employee Health Scheme, Medical Reimbursement, Personal Loan, Home Loan and Educational Loan for</b> | <b>State Govt Scholarships, State Govt sponsored fee reimbursement scheme,</b> |

|                                                                                                                                                                                                                       |                                                                                                                                                                                                                                            |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Insurance (APGLI), Employees Health Scheme (EHS), Faculty Development Program (FDP), Employee Health Scheme, Medical Reimbursement, Personal Loan, Home Loan and Educational Loan for their children on salary basis. | their children on salary basis, Festival Advance Facility, General Provident Fund (GPF), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance (APGLI), Employees Health Scheme (EHS), Faculty Development Program (FDP). | Prathibha Awards etc. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Principal is the chief custodian of the college finances and plans for utilization of funds in consultation with the Staff Council. Internal audit at the end of Academic year about scholarships, special fee and Stock verification is conducted in all the departments by the committees constituted for physical verification of the stock registers. The expenditure is audited by local Auditors. External audit is carried out by the team from the Regional Joint Director of Collegiate Education, Kadapa and Accountant General, AP and the District Treasury Officer for salaries of the staff, scholarships, reimbursement and expenditure of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------|
| NIL                                                      | 0                             | NA      |
| No file uploaded.                                        |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | Yes      | AP CCE | Yes      | Principal |
| Administrative | Yes      | RJD    | Yes      | Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Extends support in conducting PTA meeting thrice a year 2. Extends co-operation in maintaining discipline and anti-ragging 3. informs the parents about the students progress and achievements

6.5.3 – Development programmes for support staff (at least three)

Support staff is involved in all activities. Their needs are met through philanthropists.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposals submitted to the Government for construction of compound wall with line estimates. 2. Planting of saplings in the vacant area in the campus. 3.

**Established NCC unit with a strength of 45 cadets.**

**6.5.5 – Internal Quality Assurance System Details**

|                                        |            |
|----------------------------------------|------------|
| a) Submission of Data for AISHE portal | <b>Yes</b> |
| b) Participation in NIRF               | <b>No</b>  |
| c) ISO certification                   | <b>No</b>  |
| d) NBA or any other quality audit      | <b>No</b>  |

**6.5.6 – Number of Quality Initiatives undertaken during the year**

| Year                     | Name of quality initiative by IQAC                                                                                                   | Date of conducting IQAC | Duration From     | Duration To       | Number of participants |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------|-------------------|------------------------|
| <b>2018</b>              | <b>Yoga day, Induction Programme, Blood donation, celebration of days of importance, Cultural and literary activities, job drive</b> | <b>Nil</b>              | <b>Nil</b>        | <b>Nil</b>        | <b>Nil</b>             |
| <b>2018</b>              | <b>Induction programme to I year students</b>                                                                                        | <b>01/08/2018</b>       | <b>01/08/2018</b> | <b>01/08/2018</b> | <b>95</b>              |
| <b>Nil</b>               | <b>Blood donation Programme</b>                                                                                                      | <b>Nil</b>              | <b>Nil</b>        | <b>Nil</b>        | <b>225</b>             |
| <b>2018</b>              | <b>Awareness on Anti-ragging</b>                                                                                                     | <b>20/08/2018</b>       | <b>20/08/2018</b> | <b>20/08/2018</b> | <b>210</b>             |
| <b>2019</b>              | <b>Job Drive</b>                                                                                                                     | <b>08/04/2019</b>       | <b>08/04/2019</b> | <b>08/04/2019</b> | <b>80</b>              |
| <b>2018</b>              | <b>Tree plantations</b>                                                                                                              | <b>26/08/2018</b>       | <b>26/08/2018</b> | <b>26/08/2018</b> | <b>75</b>              |
| <b>2018</b>              | <b>Kishori Vikasam</b>                                                                                                               | <b>14/09/2018</b>       | <b>14/09/2018</b> | <b>14/09/2018</b> | <b>78</b>              |
| <b>2018</b>              | <b>Vanam Manam</b>                                                                                                                   | <b>05/09/2018</b>       | <b>05/09/2018</b> | <b>05/09/2018</b> | <b>112</b>             |
| <b>2018</b>              | <b>MANA TV</b>                                                                                                                       | <b>01/10/2018</b>       | <b>01/10/2018</b> | <b>29/03/2019</b> | <b>150</b>             |
| <b>No file uploaded.</b> |                                                                                                                                      |                         |                   |                   |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

**7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

| Title of the programme | Period from | Period To | Number of Participants |      |
|------------------------|-------------|-----------|------------------------|------|
|                        |             |           | Female                 | Male |

|                                      |                   |                   |           |           |
|--------------------------------------|-------------------|-------------------|-----------|-----------|
| <b>Anti-ragging</b>                  | <b>27/07/2018</b> | <b>27/07/2018</b> | <b>53</b> | <b>74</b> |
| <b>Traffic rules and Eve Teasing</b> | <b>20/08/2018</b> | <b>20/08/2018</b> | <b>61</b> | <b>78</b> |
| <b>Cyber Crimes</b>                  | <b>12/02/2019</b> | <b>12/02/2019</b> | <b>48</b> | <b>64</b> |
| <b>Kishori Vikasam</b>               | <b>14/09/2018</b> | <b>14/09/2018</b> | <b>52</b> | <b>63</b> |
| <b>Women's Day</b>                   | <b>08/03/2019</b> | <b>08/03/2019</b> | <b>64</b> | <b>49</b> |
| <b>Human Values</b>                  | <b>27/08/2018</b> | <b>27/08/2018</b> | <b>33</b> | <b>45</b> |
| <b>Awareness on women issues</b>     | <b>11/03/2019</b> | <b>11/03/2019</b> | <b>71</b> | <b>48</b> |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

|                                                                                       |
|---------------------------------------------------------------------------------------|
| Percentage of power requirement of the University met by the renewable energy sources |
| <b>Nil</b>                                                                            |

7.1.3 – Differently abled (Divyangjan) friendliness

|                                |            |                         |
|--------------------------------|------------|-------------------------|
| Item facilities                | Yes/No     | Number of beneficiaries |
| <b>Scribes for examination</b> | <b>Yes</b> | <b>3</b>                |

7.1.4 – Inclusion and Situatedness

| Year                     | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration   | Name of initiative | Issues addressed | Number of participating students and staff |
|--------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------------|------------|--------------------|------------------|--------------------------------------------|
| <b>Nil</b>               | <b>Nil</b>                                                               | <b>Nil</b>                                                                   | <b>Nil</b> | <b>Nil</b> | <b>00</b>          | <b>nil</b>       | <b>Nil</b>                                 |
| <b>No file uploaded.</b> |                                                                          |                                                                              |            |            |                    |                  |                                            |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

|            |                     |                          |
|------------|---------------------|--------------------------|
| Title      | Date of publication | Follow up(max 100 words) |
| <b>nil</b> | <b>Nil</b>          | <b>nil</b>               |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                        | Duration From     | Duration To       | Number of participants |
|-------------------------------------------------|-------------------|-------------------|------------------------|
| <b>Independence Day</b>                         | <b>15/08/2018</b> | <b>15/08/2018</b> | <b>142</b>             |
| <b>Republic Day</b>                             | <b>26/01/2019</b> | <b>26/01/2019</b> | <b>70</b>              |
| <b>International Mother Language Day</b>        | <b>21/02/2020</b> | <b>21/02/2020</b> | <b>180</b>             |
| <b>Sardar Vallabhai Patel Birth Anniversary</b> | <b>03/10/2018</b> | <b>03/10/2018</b> | <b>162</b>             |
| <b>Indian Constitution Day</b>                  | <b>26/11/2018</b> | <b>26/11/2018</b> | <b>137</b>             |
| <b>Non-Violence Day</b>                         | <b>02/10/2018</b> | <b>02/10/2018</b> | <b>155</b>             |
| <b>National Integration Day</b>                 | <b>19/11/2018</b> | <b>19/11/2018</b> | <b>132</b>             |

|                                       |            |            |     |
|---------------------------------------|------------|------------|-----|
| National Governance Day               | 23/12/2018 | 23/12/2018 | 54  |
| Awareness on Blood and organ donation | Nil        | Nil        | Nil |
| Lecture on Human values               | 27/08/2018 | 27/08/2018 | 60  |
| No file uploaded.                     |            |            |     |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting seedlings in the vacant area 2. Collecting degradable waste and prepare vermicomposting 3. Rain water harvesting pits 4. Plastic ban in the campus 5. No vehicle day on every Wednesday

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

**Title: Orientation to Freshers Objectives:** New students need to get familiarized to the rules and regulations of the college. To learn about curriculum, semester system, exam pattern of affiliating university. To get familiarize with peers, staff and senior students. To know various facilities provided by the institution. Context: It serves as a bridge between students and institution and makes students feel comfortable in their new surroundings as they come from varied mediums, academic and social backgrounds. It introduces students to the essence of the institution through a warm welcome by the Principal and staff. Practice: After admissions subject teachers orient their students by conducting bridge courses. To get familiar to other new entrants, office staff and other facilities a day is designated to conduct a special orientation programme in the seminar hall. The programme begins with the principal's address who welcomes the students on behalf of the college. Then subject teachers in turn explain about the examination pattern, semester system, and internal assessment, about various cells or committees and other facilities offered by the institution. A senior teacher then explains about the program outcomes, curricular, co-curricular activities, circulars, time table, various committees and expectations of the college from the students. Evidences of Success: Students are seen to adjust well with their new surroundings. The values of punctuality and discipline are imbibed early into them which in turn were seen in their behavior with the teachers, office staff, peers, women students and senior students. They get acquainted with the facilities like classrooms. Labs, library, virtual classroom, gym, NSS, NCC, canteen, office etc,. They learn about the do's and don'ts along with other necessary information. Problems encountered and resources required: Phase-wise admissions continue late into the first semester. Late entrants miss the programme and find it difficult to adjust. They have to be instructed separately which becomes repetitive for the faculty and arrangements have to be made multiple times differently for separate programs. No major resources required especially financial.

**Title: IMPLEMENTATION OF UNIFORM Objectives:** 1. It provides an identity to the students of our college. It reduces the cost incurred on clothing. It gives an impression among the students that they are equal, irrespective of their social and economical background. 2. The objective of implementing dress code serves in several ways like dressing alike, bridging the division between rich and poor, developing a sense of unity and therefore the desire to function as a team. Context: A. Equality: One of the significant importances of uniform is to give a sense of equality. In today's world fashion trends and bands, clothing has become a status symbol for students in colleges. Uniform negate that and in stills a sense of oneness among them. B. Focus on learning: By wearing uniforms students will no longer feel in secure about the

way they look, their social status and will no longer have self esteem. Thus they will not have the pressure to conform to society in terms of their peers and will be able to put their energies on to learning study. C. It also use time saving and can avoid an argument with parents. 3. Practice: Students wear uniform on all working days in a week except on Saturday. They also wear uniform on all commemorative days and extension activities like Independence Day, Republic Day, Blood Donation camps, NSS camps, rallies, job melas, examinations, field trips, Inter University and DRC competitions. 4. Evidences of success: By implementing uniform it enhances pride, unity and community spirit. It may improve attendance and discipline in the campus. Uniform policies save valuable class time because they are easier to enhance the standard dress code. It prevents the display of colours and insignia. 5. Problems encountered and resources required: • Uniforms restrict the freedom of expression among students • They may lead to added stress • They may lead to segregation • They may conflict with the right to free education • Uniform may cause discomfort Resources required: • No financial resources are required to implement uniform • It is also not an extra burden on the parents as the uniforms are inexpensive and easily available in the market.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution not only focuses to strengthen the roots of poor rural youth, but also to pursue Higher Education by utilizing all the Government Schemes and also paves way for their share of the strong foothold in the Society. Leadership qualities are inculcated and enhanced among the students by making them to participate in all the committees, Co-Curricular, Extra Curricular, NCC and NSS activities. Special NSS Camps are being conducted in the adopted villages. They are encouraged to adopt villages to educate the villagers for various health awareness and social awareness programmes including ODF. Sincere Efforts are being made to introduce NCC for men and women students. Concerned NCC officials visited the College, expressed satisfaction on facilities and infrastructure. Our vision is to provide better opportunities for Higher Education. Hence, this institution is heading towards to fulfill the dreams and aspirations of all the students.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

- To start new UG courses like MPC and BZC
- To utilize RUSA funds if sanctioned
- To conduct more campus drives
- To organize national seminars by all departments
- Conduct of co-curricular and extra activities
- Sending proposals for financial assistance to different funding agencies
- Strengthening of JKC
- Constitution of different committees for smooth conduct of the activities
- Enhancement of career guidance and counseling cell activities
- Continuing remedial teaching for slow learners
- Organizing FDPs
- To organize personality development programmes for students
- Organize study tours, industrial visits and field trips
- Conduct of outreach programmes to reach out to the community
- Infrastructural development
- To enroll all the students to pursue SWAYAM and MOOCS courses
- To introduce add-on courses

